

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL  
HELD ON 8<sup>th</sup> March 2018 AT 7.15PM IN HARDEN MEMORIAL HALL**

**Present:** Cllr Gerwyn Bryan (Chair)  
Cllr Ann Taylor  
Cllr Diane Bonham  
Cllr Gina Thompson  
Cllr Kay Kirkham  
Ken Eastwood (Clerk)  
Ward Cllr Riaz  
Ward Cllr Ellis  
Simon D'Vali, Bradford Council Highways  
Nigel Gillatt, Bradford Council Estates  
2 Residents

**1/03/18 Apologies for Absence**

Cllr Gerald Jennings (business reasons)  
Cllr Julia Gregson (business reasons)

**2/03/18 Disclosures of Interest**

None.

**3/03/18 Minutes of Meetings**

- a) The minutes of the Parish Council meeting held on 15<sup>th</sup> February, 2018 were proposed as a correct record by Cllr Taylor and signed by the Chair.
- b) The Outstanding Issues report was duly noted. Cllr Bryan mentioned that Cllr Gregson had expressed interest in also being involved with the proposed allotments working party.

**4/03/18 Long Lane Speed Bumps**

Cllr Ellis discussed the background to the speed bumps on Long Lane. Over the last couple of years there have been complaints about noise. Officers from the Council are of the view that if the speed bump that has caused concerns was re-profiled, that would reduce the noise. The Council has devised a scheme which will need to be signed off by the Area Committee. The next meeting will probably be in June. Officers have been advised to assume that the funding will be provided, so that once approved the works will be implemented reasonably quickly.

Simon D'Vali explained that speed bumps and tables do move over time and the severity of the ramps can change. However, the need to control the speed of vehicles has to be balanced with any adverse impact on residents.

Vehicle movements to and from the quarry were also discussed. Cllr Ellis explained that planning enforcement could deal with the matter but they will require details of the vehicles involved (times and registration numbers etc.).

Signed: 12<sup>th</sup> April 2018

Cllr Kirkham suggested it was unrealistic to expect residents to monitor vehicle movements. Simon D'Vali agreed to discuss the issue directly with the Principal Planning Officer.

The use of the quarry was discussed. Cllr Ellis described the history. Simon D'Vali also offered to discuss driver behavior with the quarry.

It was stated that Bradford Council has the power to impose a 7.5 tonne weight restriction on vehicles. To impose an order to restrict weights would cost in the region of £6,500. This aspect would require full investigation by Highways.

It was stated that for the scheme to proceed, resident approval was required in principle. There is no option to remove the ramps. A resident raised concerns about widening the ramps if re-profiled. Simon D'Vali stated there are different options to the re-profiling work and once approval is given, a scheme would be developed and shared for comments.

Cllr Ellis mentioned that PC Cath Gallimore is going to be trained to use a speed camera and she will have more powers than PCSO's, who have been involved with community speed watch campaigns previously.

Simon D'Vali mentioned that West Yorkshire's Casualty Reduction Partnership are pursuing an initiative, known as Random Road Watch, which will enable the Police to use some of the mobile vans used by the Partnership. New proposals will enable the mobile vehicles to be used anywhere in the district – not just at the existing, recognised mobile camera sites (where there are accident statistics to support enforcement). The new scheme will allow targeted interventions in response to resident concerns at different locations.

The hours of vehicle movements to/from the quarry were raised by a resident. Cllr Ellis explained that in addition to planning controls there are restrictions imposed by the Environment Agency that could be enforced.

The Chair asked residents present if they were in support of the mitigation proposals discussed and they confirmed that they were.

**Resolved:**

That Harden Parish Council supports the proposed re-profiling of the speed bumps on Long Lane. To request Bradford Council Highways to investigate imposing weight restrictions for vehicles serving the quarry. To request Bradford Council Highways to discuss the vehicle movements and driver behaviour issues with the quarry and with the Principal Planning Officer and Planning Enforcement Officer.

Nigel Gillatt from Bradford Council's Estates provided an update on the asset transfer application made by the pre school. The stage 2 application is currently being evaluated by council officers. The application appears to be a viable proposal.

It was mentioned that the building is somewhat different to other buildings going through the community asset transfer process, in that it is used during the day by the pre school which presents safeguarding issues. In the circumstances, the initial emphasis on the sustainability of pre school is understandable. The group needs to be successful in order to support community uses of the building.

A community asset transfer would be offered as a 50-year lease, at a peppercorn rental. There will be a commercialization clause – as long as any profits are invested within the community, Bradford Council wouldn't charge a commercial rent.

Cllr Bryan outlined the Parish Council's initial concerns, querying whether the transfer was a genuine community asset transfer and whether the community would lose interest in a local asset. Secondly, on whether the pre school have a sustainable business plan.

Nigel Gillatt expressed some confidence in pre school, observing that the group appear committed to making progress.

Cllr Bryan asked if anything would be included in the agreement to ensure community usage was retained into the future. A right to use the building for emergency planning purposes and for elections would be retained. In addition, something could be included for general public usage, but at the present time Bradford Council were unclear on what that would involve. The Parish Council were asked to make suggestions.

Nigel Gillatt stated that he would give consideration to the terms of lease to protect community use of the Memorial Hall.

It is expected that terms will be agreed in writing before 1<sup>st</sup> April. Although the community asset transfer will not be finalised by 1<sup>st</sup> April, transfer of responsibility for the Hall will be progressed on a tenancy at will basis. Bradford Council's Public Halls Service will not exist after 1<sup>st</sup> April.

Cllr Kirkham asked about Bradford Council retaining existing income rentals, as described in their community asset transfer policy. Nigel Gillatt said business rates will be payable but that there would be no other charge beyond the peppercorn rent.

A 3-month break clause will be included in the lease.

Bradford Council are resistant to assignment of CAT leases and are looking to develop a form of wording in a standard lease that will prevent commercialisation.

Bradford Council are expecting to have heads of terms agreed shortly and have no objection to sharing the same with the Parish Council.

Nigel Gillatt stated that Bradford Council want to listen to and take account of Harden Parish Council's views.

The Chair thanked Nigel Gillatt and members debated the issues raised.

**Resolved:**

That Cllr Bryan contacts pre school to determine if further assistance is required and if the proposed community asset transfer to pre school is the best way forward. Harden Parish Council to feedback observations and suggestions to Bradford Council with regard to the planned lease, in due course.

**6/03/18 Planning Matters**

a) 18/00768/HOU - Two storey side extension at 1 St Ives Place, Harden

**Resolved:**

That the Parish Council objects to the application and makes the following comments: -

The proposed development would be very prominent and intrusive, protruding from existing building lines. The extension would be harmful to the openness of the green belt. These harmful effects and the conflict with policy would not be outweighed by any very special circumstances that would warrant an exception to this policy.

If the Council was minded to approve the application, the Parish Council would ask for conditions to be imposed to ensure that the extension could only ever be ancillary to the house at 1 St Ives Place, and not form a new dwelling by separation.

b) 17/06961/HOU - Porch extension at 12 Glen View, Harden.

**Resolved:**

Approval noted.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications> ).

**7/03/18 Public Representation**

None. Members of public present left the meeting following consideration of the Long Lane speed bump item.

**8/03/18 Exchange of Information**

None.

**9/03/18 Neighbourhood Planning**

Members considered submissions received from four planning consultants.

**Resolved:**

To shortlist Andrew Towleron and IntegreatPlus. The Clerk to propose dates for shortlisted applicants to present their proposals and answer questions from members.

**10/03/18 Adverse Weather**

It was noted that there had been no gritting of pavements around the shops during recent adverse weather.

**Resolved:**

That members will approach the businesses concerned to establish support for the provision of grit bins.

**11/03/18 Wildflower Planting****Resolved:**

To defer to a future meeting.

**12/03/18 Planning Workshops****Resolved:**

To authorise attendance by Cllr's Kirkham and Bryan at a Yorkshire Local Councils Associations (YLCA) organised planning workshop, in Bingley on 13<sup>th</sup> April, at a cost of £115 per delegate.

**13/03/18 Correspondence****Resolved:**

E-mail from ward officer re. notes from Neighbourhood Service / Police / Parish Council meeting on Monday 12<sup>th</sup> February. Noted.

**14/03/18 Financial Matters****Resolved:**

a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100547	£22.13	Polldaddy subscription
		£4.50	Mileage
		£26.63	
Bradford MDC	100548	£456.55	Salary payment
Matthew Maddison	100549	£25	Winter maintenance
YLCA	100550	£230	Training workshops
Digital Nomads Limited	100551	£64.13	Paper & Envelopes

Signed:

12<sup>th</sup> April 2018

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b) To note the following balances: -

<b>HARDEN PARISH COUNCIL</b>					
<b>February 2018</b>					
<b>Item</b>	<b>Budget 2017/18</b>	<b>Expenditure to date</b>	<b>Budget Remaining</b>	<b>Forecast Shortfall (-) / Surplus (+)</b>	<b>Notes</b>
Staff Costs	4,900	5,201	-301	-758	1
Travel	100	124	-24	-64	
Subscriptions	750	894	-144	-144	
Insurance	500	0	500	22	
Audits	200	675	-475	3	
Newsletter	600	438	162	162	
Website	1,200	1,330	-130	-130	
Parish Plan	1,000	230	770	770	
Neighbourhood Planning	2,500	0	2,500	2,500	
Training	100	240	-140	-140	
Repairs	100	5	95	95	
Stationery/telephone	300	71	229	165	
PC equipment	0	13	-13	-13	
Small grants	500	500	0	0	
Horticulture	3,000	6,072	-3,072	-3,097	2
Christmas event	200	92	108	108	
Playground cleaning	200	0	200	200	
Room hire	250	0	250	250	
Projects & Assets	1,775	4,668	-2,893	-2,893	3
S137	100	39	61	61	
Other	250	88	162	162	
	<b>18,525</b>	<b>20,681</b>	<b>-2,156</b>	<b>-2,741</b>	

**Notes to Budget**

1. Includes national pay award and salary increase
2. Forecast includes full planting costs, maintenance and water charges.
3. War Memorial project slipped across financial years.

c) To note the following bank reconciliation: -

Cashbook Balances

Balance 1 April 2017	14,154.06	
Add: income to date	23,013.92	
Less: expenditure to date	(22,101.47) (incl. VAT)	
Total:		<b>15,066.51</b>

Signed:

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Bank account balances 1 March 2018		
	Community Account	5,143.23
	Business Account	10,173.28
Less:	unpresented cheques	250
	Add: unbanked cash	0
	Total:	<b>15,066.51</b>

**15/03/18 Attendance at Meeting(s)**

School Partnership Meeting, on Wednesday 25<sup>th</sup> April at 10.30 am at Beckfoot School.

**Resolved:**

To forward apologies.

**16/03/18 Minor Items and Items for Next Agenda**

CLr Taylor asked about the planned initial meeting of the Friends of Goit Stock. The Clerk to follow up.

**17/03/18 Next Meeting**

Agreed that the next meeting will be the Annual Parish Meeting taking place on 12<sup>th</sup> April 2018 at 7.00pm, followed by the next monthly Parish Council Meeting at 7.15pm, in Harden Memorial Hall.

The Chair closed the meeting at 9.34pm.